

# St Vincent's De Paul R.C Primary School

## PTA group meeting notes



|                  |                                                                                                                                                         |                  |                                            |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------------------------------|
| <b>Date</b>      | 23 September 2025   6pm-7pm   St Vincents                                                                                                               |                  |                                            |
| <b>Attendees</b> | Mrs Brooks<br>Mrs Goulding<br>Mrs Stott<br>Mrs Fallon<br>Steph Davison (SD) Chair<br>Laura Sheridan (LS) Secretary<br>additional parent representatives | <b>Apologies</b> | Chris Davison (CD) Treasurer<br>Mrs Gillan |

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|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| <b>1</b> | <b>Welcome and Apologies and introductions</b><br><br><b>What we do – e.g. of things we funded last year</b><br>Yr 6 jumpers<br>End of year 6 party<br>Eco group<br>Year 3 1 <sup>st</sup> communion party                                                                                                     |    |
| <b>2</b> | <b>Notes:</b><br><br>Confirmed everyone will stay in positions this year, Chair, Treasurer, Secretary<br><br>Treasury update provided                                                                                                                                                                          |    |
| <b>3</b> | <b>Funding for the coming year</b><br><br>Agreed to fund St Vincents Day celebration ice cream van<br>Agreed that we will fund an event per year group (£ per child to be agreed to balance out for larger and smaller classes)<br>Year 6 jumpers and yr 6 end of year party<br>Reception book bags            |    |
| <b>4</b> | <b>Event planning ideas</b><br>End of yr 6 party in school with games – check with Father James where he hires the games<br>Will look into silent disco either for year 6 party or for KS1 and KS2 discos                                                                                                      | MB |
| <b>5</b> | <b>Christmas Fair</b><br>Provisionally agreed date of Friday 28 <sup>th</sup> November<br><br>None uniform dates for prizes for Christmas fair tombola:<br>Friday 24 <sup>th</sup> October – Bottle collection<br>Friday 14 <sup>th</sup> November – Chocolate collection<br><br>Email to be sent with details | MB |

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|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|   | Everyone try to get raffle prizes in advance of Christmas fair                                                                                                                                                                                                         | All      |
| 6 | <b>Autumnal celebration</b><br>Decorate a pumpkin and bring into school – 1 prize for each class – SD to get prizes (things other than food)<br>Bring in w/c 20 <sup>th</sup> - voting on 22 <sup>nd</sup><br>Kids competition to design poster for pumpkin decorating | SD<br>JG |
| 7 | <b>EYFS recent updates</b><br>SD will look into paediatric health practitioner training for PTA member                                                                                                                                                                 | SD       |
| 8 | <b>Date and Time of Next Meeting</b><br><br>Date: Tuesday 4 <sup>th</sup> November 2025<br>Time: 6pm-7pm<br>Location: St Vincent's                                                                                                                                     | All      |