

St Vincent's De Paul R.C Primary School

PTA group

Agenda



Date	04 Nov 2025 6pm-7pm St Vincents		
Attendees	Mrs Brooks Mrs Goulding Mrs Fallon Steph Davison (SD) Chair Laura Sheridan (LS) Secretary additional parent representatives	Apologies	Chris Davison (CD) Treasurer Mrs Gillan Mrs Stott

1	Welcome and Apologies and introductions N/A	
2	Christmas Fair Date agreed Friday 28th November - 5.30pm-7.30pm None uniform day for prizes for Christmas fair tombola: Friday 14th November – Chocolate collection Everyone will try to get raffle prizes in advance of Christmas fair Stalls and volunteers: BBQ: Agreed not to do at Christmas – review for summer fair Father Christmas: John Kenmure and Suzi Campbell taking photos, completed keyrings will be collected in school the week after. Email address on ticket for those outside of school to collect from the office. Need to order keyrings off amazon. Stalls: stalls requested: selling cakes, t-shirts and cups, pottery Mulled wine and mince pies: SD will request alcohol license We'll purchase mulled wine and mince pies from Asda. Last year we ordered 70 bottles and can return what we don't use. Mulled wine £2, mince pie 50p each Jon volunteered in place of BBQ Hot chocolate stand with cream and marshmallows and chocolate mini rolls for children: £1 for hot choc, 50p chocolate mini role, £2.50 luxury with baileys – Mike volunteered in place of BBQ Face painting: Mrs Daniels and Mrs Brooks volunteered. Will do in year 2 area. Need another box of face paints and sponges. Choir are singing: Rachel will lend her PA system to them so it's louder this year Bottle Tombola: Will send an email asking for more bottles as we are short on these Bottle tombola will be in the hall Teachers to volunteer Chocolate Tombola: will be in yr 2 class room. Teachers to volunteer. Ice cream man: Granelli's – SD will contact	All SD SD MB SD

	Name the reindeer: Kate has the teddy and the sheet – Kate will volunteer - £1 a go Race the reindeer: Wind up reindeer race – 50p each (need to buy wind-up toys) – win a bag of haribo Lucky dip: bouncy balls and sprouts – 50p a go – Haley and Harrison to run Entry – wrist bands – purchase in advance and pay into PTA bank account Craft room – make your own reindeer food £1 - decorating biscuit snowmen (school cook to confirm if they can make them) 50p each Raffle prizes – family swim voucher, lavender beauty voucher, bridge sweet shop, serenity holistic therapy, Amor Bamford Indian voucher, gel polish from Danielle at Marie Nails in Heywood confirmed Raffle prize request going out on email to parents Tuck shop – children to run – all stock already purchased	MB
3	Treasury updates £75 raised for pumpkin competition	
4	Date and Time of Next Meeting Date: Tuesday 13th January 2026 Time: 6pm-7pm Location: St Vincent's	All